

**Joint Meeting of NCOR and the N-WIN Council**  
**February 24, 2012, 2:00 PM**  
**Eisley Branch Library, 1530 Superior Street, Lincoln, NE**

Opening Comments – Lt. Governor Rich Sheehy

1. Introduction of members; Open Meetings Law Information
2. Approval of minutes from Jan. 27, 2012

Jim Gerweck made a motion to approve the January 27, 2012 meeting minutes. Adam Matzner seconded the motion; motion passed by consensus.

NCOR Council Members

Last		Organization (NCOR)	Attendance
Mark	Conrey	Tri-County Region	x
Patrick	Foust	Northeast Region	x
Pat	Gerdes	Southwest Region	
Jim	Gerweck	Southeast Region	x
Tim	Hofbauer	East Central Region	x
Pete	Peterson	North Central Region	x
Ray	Richards	Panhandle Region	
Larry	Thoren	South Central Region	x
Thomas	Schwarten	Nebraska State Patrol	x
Dave	Webb	Nebraska Public Power District	x

NWIN Council Members

First	Last	Org (NWIN)	Attendance
Al	Berndt	Nebraska Emergency Management Agency	x
		Nebraska Game and Parks Commission	Position Vacant
Mark	Conrey	Tri-County Region	x
Jim	Gerweck	South East Region/NCOR Rep.	x
Adam	Matzner	State Fire Marshal's Office	x
Tom	Schwarten	Nebraska State Patrol	x
Jayne	Scofield	Office of the Chief Information Officer	x
Dave	Webb	Nebraska Public Power District	x

Other Attendees: Lt. Governor Rick Sheehy; Pam Kemper, OCIO; Nikki Weber, NEMA, Mardell Hergenrader, NEMA; Alisia LaMay, NEMA, Kate Speck, PPC; Mark DeKraai, PPC; Andra Backer, PPC; Bob Wilhelm, NEMA; Dan Hiller, NEMA; Ted Blume, Independent Contractor; Jim Lundsted; Dave Babcock, NSP; Shane Knopp, US Marshals Office; Matt Schnell, NPPD; Bob Malmquist, DOR

Discussion Items

1. Update of Joint Committee Process
  - a. Executive Order Update – Lt. Governor Rich Sheehy

Lt. Governor Sheehy presented a draft of the Executive Order to the group for discussion purposes only. The Governor's Office, NEMA, and OCIO collectively developed the name "Nebraska Public Safety Communications Council." Much of the information was extracted from the Executive Order of 0803-0804. Lt. Governor Sheehy recommended that the group examine the makeup of the draft. He explained two major changes that can be seen in the document. First, the chair of the Nebraska NPSCC would most likely be filled by the Statewide Interoperability Coordinator (SWIC). At this time, that role is filled by the Lt. Governor though that may not always be the case. The other change identified was the composition of the representatives. Lt. Governor Sheehy welcomed comments and suggestions related to who would make up the list of representatives. He invited council members to send any comments and suggestions to him via email: [rick.sheehy@nebraska.gov](mailto:rick.sheehy@nebraska.gov). There was discussion about adding a representative from the League of Municipalities and from NACO. The League will identify a representative and submit that to his office. NACO has already identified Tom Nutt as their representative. The outcome of the Executive Order will be the fusion of NCOR and N-WIN as one entity. NCOR will continue to have oversight responsibility of the NRIN; details of how to achieve this have yet to be determined. He emphasized that this document is clearly a work in progress at this time. The Lt. Governor will send this document out electronically to all council members.

Tim Hofbauer discussed that a draft of governance structure currently exists for the Nebraska Regional Interoperability Network (NRIN) and already defines a group like NCOR. Kate Speck from the PPC will send this out to allow the group to revisit the draft. Jayne Scofield shared that NPPD and OCIO have a signed governance structure between the two of them that describes the operation of the Statewide Radio System and that it worked well and might be a good model for governance of the NRIN.

Lt. Governor Sheehy announced that the state has received an allocation notice from the Department of Homeland Security for 2012; \$2.8million will be granted to 35 states. 80% of those funds must be distributed to the locals. 25% will continue to be distributed to law enforcement. The state will receive 20% (\$560,000) for state programs. This will significantly limit the amount of money we have to spread across the state to continue our focus on interoperability. Programs such as the SERC and MMRS will need to come out of this total. As a state, region and community, we will need to collectively identify our core functions.

b. Update on Priority Matrix – Mark DeKraai, PPC

Mark DeKraai reported that a few comments were received related to the priority matrix and those changes have been incorporated into the document. If anyone has additional comments or changes, please send them to Mark and he will update the matrix.

2. Mutual Aid Project Update

The group agreed to change "Mutual Aid" to the more appropriate "Interoperable Channel Project." Regions need to complete their plan for how they plan to achieve interoperability. Bob Wilhelm stated that the purpose of this is to begin to identify where these will be for coverage areas and maximize the use of homeland security dollars we already have. Bob reported that the EHPs have been submitted for approval. Tim Hofbauer discussed the key to achieving statewide interoperability is to ensure that shared channels exist. He encouraged everyone to get into radios and to program additional frequencies.

3. State Radio System Project Update – Matt Schnell, NPPD

See Handout

Matt Schnell reported that Jones Creek has been turned up and Nebraska City will be completed in March. At that time, 51 sites will be completed. Coverage testing by Motorola will be done after the antenna problems are fixed. This will likely take place in late summer. Work continues on interference and coverage problems.

4. Regional Interoperability Project Update

a. Technical Network Subcommittee Update – Tim Hofbauer

Tim Hofbauer reported that the Technical Network Subcommittee is continuing to work with OCIO and NPPD to determine how they can partner on NRIN. The subcommittee will schedule another meeting in March/April to keep the partners informed of any revisions and to gather input as the build out continues.

5. Paraclete Project Update – Alisia LaMay, NEMA

Alisia LaMay reported that training will occur in Johnson and Cheyenne Counties. Richardson and Otoe Counties are complete and currently awaiting initial training. NEMA is traveling throughout the state providing training and is a resource for assistance to all POCS. Standard Operating Procedures have been sent to contacts. NEMA is sending a team to Interop Solutions on Monday, February 27, 2012 to learn additional information to provide better support.

6. Radio Communication Essentials Classes Feedback – Pete Peterson

Pete Peterson reported that the Radio Communication Essentials class was favorably received. There will be additional classes in the future. They compiled an invaluable email list of over 300 people who are interested in communications. Tim Hofbauer will work with Janell Walther from the PPC on the website in the next couple of weeks. The training was important in that it served to inform local officials know about ongoing sustainability costs.

### Information Reports

1. NEMA – Al Berndt

Al Berndt made additional comments related to the status of the 2012 grant. As a result of the reduced funding, the state will need to be very intentional in decision making. 2012 will be the final year that the investment justification process will be used as it was originally designed. For the 2012 Homeland Security Grant Program, the total funding for all states will be \$248 million. Thirty-five of the smallest states and territories will share \$157 million. For the twenty largest states, each will receive between \$15-4 million. Included in the grant release was language that recommends each state reach out to churches, universities and nonprofit agencies to sub grant money to them. With money they give us, we must maintain the same core competencies as New York City. We are in good shape because of how we've managed our budget in the past.

2. University of Nebraska PPC – Mark DeKraai

Mark DeKraai reported that an Investment Justification workshop will be held at the beginning of April.

3. SECC Update – Ray Richards – No update was reported

Sue Krogman developed a map identifying site leases. Chadron, NPPD, Rushville and Clinton have not signed leases at this time. Since the training session was held, Dawes County indicated that they will sign the lease for their sites. The North Platte site may soon be worked out as well. The lease agreement with US Cellular has been signed and executed.

## Action Items

### 1. Approval of US Marshals Service participation on the State Radio System

On December 16, 2011, the US Marshals Office submitted intent to participate as a user to the OCIO. Larry Thoren made a motion to approve the intent. Dave Webb seconded the motion; the motion passed by consensus.

### 2. Approval of N-WIN Council 2011 Annual Report

The 2011 N-WIN Annual Report must be approved and submitted to the Nebraska Legislature by March 1, 2012. The council recommended that information regarding the future of N-WIN be added to the annual report. A sentence indicating that current discussions are taking place on the integration of N-WIN and NCOR through the Executive Order was agreed upon by the council. Mark DeKraai from the PPC will add these comments to the report prior to final distribution. Mark Conrey made a motion to approve the report with these comments, motion passed by consensus.

### 3. Approval of NCOR 2011 Annual Report

The 2011 NCOR Annual Report must be approved and submitted to the Nebraska Legislature by March 1, 2012. The council recommended that information regarding the future of N-WIN be added to the annual report. A sentence indicating that current discussions are taking place on the integration of N-WIN and NCOR through the Executive Order was agreed upon by the council. Mark DeKraai from the PPC will add these comments to the report prior to final distribution. Mark Conrey made a motion to include these comments, Tim Hofbauer seconded the motion; motion was passed by consensus.

### 4. Approval of revised SRS Intent to Participate

On December 12, 2011, the Federal Protection Services (FPS) submitted an intent form to be a user. The group identified that the FPS maintains several frequencies that would require discussion on future operations. The FPS maintains their own primary radio system and was requesting to become a user of the SRS for interoperability purposes only.

### 5. Approval of SRS Intent to Participate Applications

Any applications related to utilities will be received by NPPD. Any applications related to Government agencies will be received by OCIO. When these applications are signed and presented to the council, they are not considered a contract, they are just expressing a serious intent to participate and as such, will require further discussion. The group discussed the need to clarify the language on the form as it relates to "primary user" and "guest user." Adam Matzner made a recommendation to table this discussion about this to allow for NPPD and OCIO to meet and clarify language and revisions on the form.

## Comments

### 1. Member Comments

Mark Conrey discussed the state interoperability communication annex to the state plan. Mark encouraged everyone to review and update their TICP's in detail to develop the state interoperability annex. The March 29<sup>th</sup> workshop will also focus on this.

Jim Gerweck reported that the SE region will be finished on time to meet the grant requirements and thanked NEMA and OCIO for their assistance. Everything has been shipped. Paraclete for the SE region must also be approved before grant deadline. Talk groups are being laid out and tested and drills will be conducted this summer to test the entire system.

2. Public Comments

Matt Schnell reported that the state users group was very well attended and has shown the ability to participate and have good discussions.

The OCIO is currently working with NEMA on a state communication interoperability plan (SCIP) workshop set for March 29, 2012. The location has yet to be determined.

Next Meeting

1. The next NCOR meeting will be held on Friday, March 30, 2012 at 10:00am CST at the Lincoln/Lancaster County Health Department Training Center located at 3140 N Street Lincoln, NE.